



## REQUEST FOR QUALIFICATIONS

### REAL ESTATE LAND SURVEYING SERVICES

**Solicitation No.: Q-18-005-JP**

**Addendum 1 | June 29, 2018**

To Respondent of Record:

This addendum, applicable to project referenced above, is an amendment to the RFQ and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

#### QUESTIONS AND ANSWERS

**1. Question?** I understand that we need to acknowledge the following exhibits in our submittal. Are these also exempt from the overall page limitation?

- Exhibit D – Security Procedures Acknowledgement
- Exhibit E – Sample Contract Acknowledgement

*Response:* Exhibits D and E are acknowledged as questions 13 and 14, respectively, in the Respondent Questionnaire. The Respondent Questionnaire is a required form and therefore does not count towards the max page limit. A copy of Exhibit D, Security Procedures and Exhibit E, Sample contract are not required to be submitted and should not be included.

**2. Question?** Do 11x17 pages count as 1 or 2 pages? Can we use an 11x17 page for our organizational chart?

*Response:* The 11x17 page will count as one (1) page. Yes, Respondent may use 11x17 for firm's organizational chart.

**3. Question?** In reference to facilitating the regulatory process (second bullet for # 5 Work Order Approach, page 7 of the solicitation), can you elaborate on what type of facilitating is expected during this contract?

*Response:* The Work Orders associated with this land surveying contract will be on a project to project basis. It is possible that a project may require facilitation with county, state and/or federal agencies. How Respondent collects the necessary data from various agencies (SARA, General Land Office, TX DOT ect.) to complete the

land surveying assignment and abide by any relevant regulations or laws, is the Respondent's internal process. In this section, describe Respondent's approach to facilitating the regulatory process, including county, state, and federal agencies whose approvals may be required by SAWS' projects. SAWS' expectation is that the awarded firm's experience will be so that firm understands when coordination with these agencies would be required and have a process in place to easily gather the data needed from these agencies to fulfill the SAWS land surveying project assignment.

END OF QUESTIONS AND ANSWERS

No other items, dates, or deadlines for this RFQ are changed.

END ADDENDUM 1